



***Fraternalism in Action
'Sharing and Caring'
Subordinate Council Program***

Annual Reporting Period
January 20 through December 20

Council Name & Number _____

Jurisdiction _____

Member Submitting Report (Signature)

Phone: _____ or Email: _____

Regent (Signature): _____

Secretary (Signature): _____

**Mail to:
Royal Arcanum
Fraternal Department
61 Battery March Street
Boston, MA. 02110**

Reports must be sent via regular mail and received in the Boston Home Office no later than February 15th of the following year to be eligible for a council award.



**Fraternal Department
61 Battery March Street
Boston, MA. 02110**

***Fraternalism in Action
'Sharing and Caring'
Subordinate Council Program***



Rooted in 'Virtue, Mercy and Charity'

FRATERNALISM in ACTION

‘Sharing and Caring’ Program Guidelines

This program offers Subordinate Councils the opportunity to be recognized for **council-sponsored** fraternal and charitable activities. Each year a council can earn an award **up to \$1,000** by participating in the program. The program focuses on council-organized activity and highlights members volunteering together as Royal Arcanum fraternalists as they accomplish project goals, promote the Society in community, and advance fraternal good will for charitable causes. All Subordinate Councils are eligible to take part in the program, providing their Annual Statement is current and on file in the Boston Home Office.

A report of the events, programs, projects and activities sponsored as a Royal Arcanum council during the year must be received in the Boston Home Office no later than February 15th of the following year to be eligible for award consideration. The value of the earned award will be determined by activity, participation and fulfilling report requirements.

The Report should include (but is not limited to):

- Council Contributions of money, goods, services to charitable causes
- ‘Council Day(s) of Service’ for charity
- Charitable Projects coordinated
- Copy of Acknowledgment(s) from charitable recipients {when possible}
- Photo(s) of activities and presentations
- Council Support of Supreme Regent’s Charitable Service Campaign
[For 2019: Planting Seeds Together to Help the Homeless]
- Council Fraternal Service in the Community
[Memorial Day, Flag Day, Veterans Day, Thanksgiving, etc.]
- Council Participation in Fraternal Advocacy Initiatives
- Fraternal Service to Royal Arcanum Members
[Past Regents’ Appreciation, Veterans Night, Certificates of Merit, Salute to Senior Members, etc.]
- Family/Junior Events
- Fraternal Traditions
[Council Meetings, Installation of Officers, Presentation of New Member Pins, Participation in Grand Council Activities]

REPORTING FORMAT

The Report should reflect activity performed within the calendar year (January through December). Below is a **sample** guide for compiling materials for the report. A council may choose to create a template for logging activity. It is advisable to record data on a monthly basis or as activity is completed. The key component is to describe council activity where members volunteered together as **‘Fraternalists in Action-Sharing and Caring’** for their Council, the Royal Arcanum and Community.

The Report can be constructed using the following headings:

Meetings

(Indicate date/place/# members in attendance/fraternal goals)

Charitable Activities

(Describe Council Projects, Donations, Presentations, etc.)

Fraternal Activities

(Describe RA-Themed Events: Salute to Members, Social Outings, Holiday Happenings, Installation of Officers, Junior Promotion.)

Supreme Regent’s Charitable Service Campaign

(Describe council efforts/projects conducted to help the homeless for the Planting Seeds Together 2019 charitable cause.)

Council/Community Partnerships

(Describe any project coordinated with a RA Council from another jurisdiction {i.e. ‘Help for Pediatric Cancer Patients’}

Or activity co-sponsored with other community organizations- scouts, sports team, church group {i.e. ‘Food Drive’}

May supplement with examples of individual members’ charitable volunteerism.)

Fraternal Awareness & Advocacy

(Describe council participation in initiatives for promoting the fraternal system and fraternal volunteerism to legislators on the state/federal level or as part of a RA Supreme Council project.)

Photos of activities and presentations are welcome. DO NOT send Bulletin pages. PLEASE submit a separate copy of photo(s). Complete the back page of this brochure; include it with the report and send by regular, postal mail to the Boston Home Office Fraternal Department.